Permit #F00154252

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00154252 **Type of Permit:** FILMING **Release Date:** 07/25/2019

Production Company NEW YORK FILM ACADEMY LTD - STUDENTS

Insured Company Name NEW YORK FILM ACADEMY LTD - STUDENTS

Contact Phone No. 1 818-333-3558
Contact Phone No. 2 212-674-4300
Fax
Address 3300 W. RIVERSIDE DR
BURBANK, California 91505

Production Title MATTHEW

Type of Production Student

Producer Angela Zaniboni

Director Jake Witherell

1st AD Xinyi Hong

Production Manager Ryan Mercatante

FilmL.A. Coordinator Ramona Jones

Location Manager Ryan Mercatante
Primary Phone Mobile - 203-947-2808
Secondary Phone

Location Assistant Angela Zaniboni
Primary Phone Mobile - 747-284-3880
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00

Total Permit Fee $26.00

Number of Locations 2

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Summary Information — Location

Permit Number	F00154252	**Location Manager**	Ryan Mercatante
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 203-947-2808
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	MATTHEW		

Location Address 2945 Eagle Rock Blvd, Los Angeles, CA, 90065

Location Type Church

Film Dates 7/26/2019 - 7/26/2019 09:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
Must notify Port Police Dispatch before gunfire 310.732.3500
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents

NYFA-MATHEW_STUDENT LETTER.pdf
NYFA- 'Matthew' -2945 Eagle Rock.pdf
Spot check for NYFA - F154252 -2945 Eagle Rock Blvd.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	10
Cube Trucks	1

Personnel on Location

Type	Quantity
Cast	5
Crew	19
Extras	20
Spot Check	1

Filming Activities Handheld equipment; Interior Dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 594 **Grid:** G3

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Summary Information — Location

Permit Number	F00154252	**Location Manager**	Ryan Mercatante
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 203-947-2808
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	MATTHEW		

Approvals LOS ANGELES CITY POLICE DEPARTMENT — Irene Martinez

Coordinator Note Spot check approved by Insp. Anderson on 7/23

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
3300 W Riverside Dr,
Burbank, CA, 91505

Parking Notes
- Crew will be parking at New York Film Academy.
- Cars will carpool to location and park at location.

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Summary Information

Location

Permit Number	F00154252	**Location Manager**	Ryan Mercatante
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 203-947-2808
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	MATTHEW		

This location has been CANCELED

Location Address 6201 Orion Ave, Los Angeles, CA, 91411

Location Type Private Residence

Film Dates 7/28/2019 - 7/28/2019 10:00 - 16:00 1 day

Open or Closed to the Public Closed

Please see attached document Orion AV_August_2018.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Cube Trucks	1

Personnel on Location

Type	Quantity
Cast	2
Crew	16

Filming Activities Equipment on property; Location canclled by student on 7/23.;

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 531 **Grid:** G7

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
3300 W Riverside Drive, Burbank, CA, 91505

NOT A PERMIT

Permit #F00154252

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

July 15, 2019

jacob.witherell@nyfa.edu

To Whom It May Concern:

Please allow this letter to serve as verification that **Jacob Witherell** is a student in good standing at the New York Film Academy on the BFA Filmmaking program. They will be shooting a student film on the dates of **July 26-29, 2019**. This student project **"Matthew"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818.330.6133
luis.valencia@nyfa.edu

NOT A PERMIT

Permit #F00154252

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Matthew						
FILMING ADDRESS	2945 Eagle Rock Blvd, Los Angeles, CA 90065						
DATE(S)	July 26th, 2019						
HOURS	FROM	9:00	AM (circled)	PM	TO	9:00	AM / PM (circled)

Description of scenes & parking:

One scene of a family listen to their pastor give a sermon, 2 of the main characters talk with the pastor privately.

Main parking will be in private parking lot off site, shuttles will bring people to location, shuttle parking in lot at church

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Ryan Mercatante	(203) 947-2808
Name of Primary Student Contact	Daytime Phone #
Luis Valencia	(818) 333-3558
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

NOT A PERMIT

Permit #F00154252

LOS ANGELES FIRE DEPARTMENT
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

Date of Application

Email questionnaire to: lafdfilm@lacity.org at least 48 hours prior to any proposed activity

Subject line of the email **shall** be formatted as follows: *SCHOOL/CHURCH [1ST Date of Activity] [FilmLA #] [Street Address]*
**** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St ****

LAFD FILM UNIT - SCHOOLS & CHURCHES
Filming/Basecamp/Parking Pre-Approval Questionnaire

FACILITY INFORMATION

Facility Name: * Cosic Shift Bar LLC.	Facility Contact Name: * Karen Sundell	**SCHOOL** ☐	**CHURCH** ■
Facility Address: * 2945 Eagle Rock Blvd, Los Angeles	Facility Contact Phone #: * (310) 738-6564	**OPEN** to Public ☐	**CLOSED** to Public ■

Facility Activity(ies) Happening During Production Activity(ies) (check all that apply): After School Program ☐ Day Care ☐ Sports Program ☐ Summer Program ☐

BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.

*Required

PRODUCTION COMPANY INFORMATION

Production Title: * Matthew	Production Contact: * Ryan Mercatante	FilmLA Permit #: * F00154252
Production Company Name: * Witherell Productions	Production Contact Mobile Phone #: * (203) 947-2808	FilmLA Coordinator: * Ramona Jones

*Required

PRODUCTION COMPANY ACTIVITY

■ **FILMING (check box if applicable)**

Prep Date(s):	Film Date(s) & Time(s):	Strike Date(s):
N/A	July 26th, 2019	N/A

# of Cast:	# of Crew:	# of Extras:	# of Generators:	Drone:	Special Effects (e.g. smoke, including Water-based, open flames, etc.)	Will Fire Alarm System Be Bypassed?:
4	20	10	0	Y ☐ N ■	Y ☐ N ■	Y ☐ N ■

Location(s) of Activity (areas or buildings) ***INCLUDE A MAP** or drawing showing where production activity will take place.*

2945 Eagle Rock Blvd, Los Angeles, CA 90065 - Only building on site

Summary of Scene
A family sits and listens to their pastor give a sermon.
2 of the main characters talk with the pastor privately.

■ **BASECAMP (check box if applicable)**

Additional information ***INCLUDE A MAP** or drawing showing where production activity will take place.*

2945 Eagle Rock Blvd, Los Angeles, CA 90065 - Same building as location

☐ **PARKING (check box if applicable)**

Vehicles (Number, Size & Type) ***INCLUDE A MAP** or drawing showing where vehicles will land.*

LAFD USE ONLY

INSPECTOR NAME	ANDERSON	**SPOT CHECK**	X	**UFSO REQUIRED**	☐

Notes:

(SPOT CHECK APPROVED. NO IMPACT PER FACILITY REP)

- *Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.*
- ***All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document .***

NOT FINAL

EMAIL PROCEDURES (MINIMUM OF 48 HOURS PRIOR TO ANY PROPOSED ACTIVITY)

Permit #F00154252

A. **Email questionnaire to:**
   1. **lafdfilm@lacity.org**
   2. **FilmLA Coordinator**

B. **Subject line of the email SHALL BE FORMATTED as follows: School/Church [1st Date of Activity] [FilmLA #] [Street Address]**
   **** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St ****

FAILURE TO FOLLOW THE ABOVE PROTOCOL MAY RESULT IN DELAYED APPROVAL AND/OR THE ASSIGNMENT OF A UFSO.

APPROVAL OF FILMING OR PRODUCTION ACTIVITY LOCATION(S) SHALL BE CONTINGENT UPON THE AREA(S) MEETING THE FOLLOWING CRITERIA:

- **ACCESS:** Fire Department access shall be maintained into the school yards, buildings, sprinkler inlets, sprinkler shutoffs and hydrants. Trucks associated with production activity shall be parked properly and as close as possible to the filming locations or production activity areas. (LAMC 57.503, 57.509.3, 57.903.3.9)
- **CABLES:** Cables shall be matted, flown or positioned so as not to obstruct any exit passageway. (CCR Title 19, Sec 3.11; LAMC 57.4701.4)
- **CREW IDENTIFICATION:** ***All film crew members are required to wear visible ID at all times while on campus.*** Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.
- **EXITING (Students / Crew):** Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.
- **FIRE ALARM ACTIVATION:** Anytime the school fire alarm is activated, all members of the film company shall participate in the evacuation. (CCR Title 19, Sec. 3.10; LAMC 57.401.9)
- **HALLWAYS:** Corridors, hallways, stairways, exits and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11; LAMC 57.1030.3.1, 57.4701.4)
- **PRODUCTION ACTIVITY:** Filming or production activity shall be confined to areas remote from students or children (i.e. in a separate building, vacant wing, separate floors, etc.) Production activity shall include, but not be limited to, filming, base camp use, parking, load-in, and strike.
- **STORAGE:** Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand-by" in any corridor is prohibited unless specifically approved by the Fire Department (CCR Title 19, Sec. 3.11; LAMC 57.4701.4)
- **NO OVERCROWDING**: The overcrowding of any room is prohibited unless specifically approved by the Fire Department. (LAMC 57.107.5)
- **NO SMOKING**: Smoking is prohibited at any time while on school grounds or inside any school building. (CCR Title 19, Sec. 3.32; LAMC 57.310)
- **NO SPRINKLER TAMPERING**: Attaching lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.903.3.9, 57.903.3.10)

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all school and/or church filming locations, or production activity areas.

NOT A PERMIT

SPECIAL FILMING CONDITIONS
6200 & 6300 BLOCKS OF ORION AVENUE

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

Orion Avenue is an often-filmed block in Van Nuys with quaint cottage style homes. The following Special Filming Conditions have been crafted to provide a balanced use of the community for location filming.

- **Frequency of filming shall be limited to 14 days per calendar year at any one residence.**
- **Affected residents must be notified at least two (2) days In advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted to FilmL.A. at least three (3) days in advance.*
- **Filming on the 6200 and 6300 block of Orion Avenue requires that production coordinate with the representative of the Cameron Woods Homeowners' Association.** *The current contact is Sid Malcom (818) 994-4339 or email smalco@msn.com.*
- **Companies may request posting on one side of Orion Avenue only for a total of 400'. Posting on Erwin Street will be limited to the south side of the street starting 200' east of Orion Avenue.**
- **No weekend or holiday filming unless approved by the Permit Authority.**
- **Filming will be limited to only one Production company per day on Orion Avenue.**
- **Trash and refuse must be removed from the area immediately after filming activities are completed.**
- **Production companies may not arrive in the area prior to 7:00 a.m. and must depart no later than 10:00 p.m.,** unless approval is obtained from the Permit Authority and the approved times are indicated on the permit.
- **Cast and crew may not park on area streets.** Off-street parking must be provided.
- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

Note: Any variance from the above conditions requires signature approval from a majority of residents on the 6200 & 6300 blocks. Signatures must be obtained in accordance with the approved FilmL.A. Filming Survey process.

NOT A PERMIT FilmL.A. Inc.